



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		AMOLAKCHAND MAHAVIDYALAYA, YAVATMAL
Name of the head of the Institution		Dr. Rammanohar A. Mishra
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07232244687
Mobile no.		9890047278
Registered Email		mishrarammanohar@gmail.com
Alternate Email		amyt1401@sgbau.ac.in
Address		Godhani Road
City/Town		Yavatmal
State/UT		Maharashtra
Pincode		445001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Ajay B. Lad
Phone no/Alternate Phone no.	07232244687
Mobile no.	9822460072
Registered Email	iqacamvytl@gmail.com
Alternate Email	drajay_lad@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://amolakchandmahavidyalaya.ac.in/admins/upload_files/79898-aqar_2017_2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://amolakchandmahavidyalaya.ac.in/admins/upload_files/44348-academic_calendar_2018_2019.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	2.67	2004	08-Jan-2004	07-Jan-2009
2	B	2.29	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	12-Aug-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Tree plantation in the memory of Late Jawaharlalji Darda, Founder member of society	02-Jul-2018 1	225
Workshop on Scholarship form	18-Oct-2018 1	100
Workshop on Swadhar	28-Oct-2018 1	500
A parents meet for the awareness about Employment and Education-opportunities	09-Dec-2018 1	200
Workshop on NAAC	18-Feb-2019 1	250
Shramdan Shibir at Barbada village.	20-Mar-2019 1	50

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC helped to enhance the quality of education by formulating policies and procedures, monitoring academic programs, and providing support for faculty development (5 teachers benefitted).

IQAC facilitated the accreditation process by providing the necessary data, documentation, and support to accreditation bodies.

IQAC promoted continuous improvement by conducting feedback surveys (1970 students submitted feedback survey, 842 student satisfaction survey report), organizing workshops (4 workshops and guest lectures), and implementing best practices (Soil testing at minimum fees). It helped to identify areas of improvement and take corrective actions to enhance the quality of education.

IQAC institutionalized best practices by developing standard operating procedures (SOPs) for admission, examination and teaching learning and ensuring their implementation at all levels.

IQAC monitored various quality indicators such as student performance, faculty satisfaction, research outcomes (25 Research papers and 07 books/chapters in book), and infrastructure facilities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To promote the research culture in the institute	Faculty members and researchers has published 25 research papers in various journals of national and international repute attended conferences and published 07 books and chapters in books
To purchase adequate laboratory equipment	The institute has purchased laboratory equipment's of Rs. 435079/- during the academic session 2018-19.
To organize study tours to research Institute and industries.	Institute has organized 03 industrial visits at MIDC Yavatmal 01 educational Institute visits and 01 research Institute visit for undergraduate and postgraduate science students with faculty members.
To organize workshops/ training programs/ lecture series	? The institute has organized workshops NAAC, Schllolarship, Swadhar, Shashwat yuva, ? Training programme-Avishkar ? Training programme for parent-awareness about Employment and Education- opportunities? A lecture series organized by department of chemistry.

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	29-May-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. The principal conducts a meeting at the beginning of the session with heads of the departments and the academic calendar committee and finalizes the academic calendar of the institute in tune with the university academic calendar. 2. The principal conducts meetings with faculties to discuss the academic activities for the session and to follow the academic calendar. 3. The timetable committee which includes the senior faculties from each stream prepares the timetable based on the workload of each subject as per university guidelines. The timetable is displayed on notice boards of concerned departments and the College website. 4. The head of the department conducts meetings with faculty members to discuss the distribution of workload, allotment of units and papers, and plan activities of the department. 5. Each faculty member prepares a teaching plan as per the workload allotted and follows the timetable. 6. The faculty uses teaching aids such as transparency, overhead (LCD) projectors and computer systems to make teaching effective whenever necessary. 7. Students maintain the record book of practical's which are verified by the concerned/ in charge teacher and certified by the head of the departments. 8. The faculty members use PowerPoint presentations for regular practical demonstrations. 9. The faculty member engages in the extra theory and practical periods as and when necessary. 10. The seminars and group discussions are arranged in addition to conventional teaching methods for effective delivery of the curriculum. 11. Few departments in the science faculty maintain a departmental library to facilitate the students to access the books available in the concerned subject. 12. The faculties provide study materials and question banks based on the university syllabus. 13. The departments organise visits to industries, educational and research institutes, botanical gardens and wildlife sanctuaries as a part of the curriculum. 14. The departments organise Guest lecturers and invited talks on the latest development in the subjects. 15. The college collects and analyses the feedback

from students for the improvement in curricular, co-curricular, extracurricular and administrative activities. 16. The institution implements a systematic evaluation method which is strictly adhered to by conducting a class test for internal assessment with the provision of reevaluation. 17. The faculties identify slow and advanced learners through internal assessment, the faculty conducts remedial classes for slow learners and encourages advanced learners to participate in co-curricular and extra-curricular activities. 18. The institute conducts retests for slow learners to improve scores and absent students. 19. The institute offers sufficient opportunities to acquire additional skills through sports, NCC, NSS & cultural activities. 20. The principal monitors the effective implementation of the academic calendar through formal meetings with the head of the department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Chemistry, Physics and Mathematics	24/06/2010

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

1. The feedback from stakeholders helps in identifying areas of improvement, addressing concerns and enhancing the quality of education and services provided. 2. The institute adopts methods such as surveys and suggestion boxes to collect feedback. 3. The IQAC of the institute prepares separate well-designed feedback questionnaires for all stakeholders like teachers, alumni, employers students which includes both quantitative and qualitative components. 4. The feedback questionnaires include questions on academic, administrative, student support, faculties and facilities with more emphasis on teaching-learning process. 5. The members of the feedback committee distribute the feedback questionnaire to all stakeholders and collect and analyse the quantitative data using statistical methods, such as mean, median and regression analysis to identify trends and patterns. 6. The feedback committee, faculty and IQAC give clear instructions regarding the importance of participation and encourage stakeholders to provide their feedback. 7. The teacher feedback helps to identify the areas such as teachers' satisfaction, faculty development and training which leads to improvement in the work environment and quality of instruction. 8. The analysis of feedback obtained contributes to a comprehensive understanding of the feedback received and helps in identifying the strengths and weaknesses of the institute to create a balanced approach to development. 9. The feedback analysis report highlights some of the important findings for the academic year 2018-2019. 10. In all 1970 (UG and PG students) from all three streams of Arts, Commerce and Science and 41 Teachers submitted their feedback questionnaires and 842 students' satisfaction survey. 11. The students feedback analysis about teachers' role in academics, teaching and other co-curricular and extracurricular activities was found excellent in most aspects with some areas of scope for better achievements. 12. The teaching and communication skills with subject knowledge and preparedness of most of the teachers are highly appreciated by the students. 13. The students found satisfied and happy with the institutions role, duties and responsibilities along with the academic staff also appreciated all the academic, curricular and extracurricular aspects. However, there are some suggestions from students such as increase in 1. i). Sealing fans in classrooms. ii) Regular unit tests. iii) Placement activities. iv) ICT tools. v) Games and sports facilities. vi) Washrooms and toilets. vii) Safe and clean drinking water facilities. viii) Computer systems in the library, computer science and commerce department. ix) Extra classes for UG and PG. x) Educational Tours, Industrial visit, cultural event to minimize the communication gap among students and teachers and create a healthy atmosphere for teaching-learning process. 2. The institute prioritizes the areas and designs an action plan for improvement based on feedback analysis. 3. The feedback committee monitor and evaluate the progress made on the areas addressed for improvement. 4. The adjustments are made to action plans based on the feedback received during the implementation process. 5. The institute communicates the outcomes of the feedback analysis and the subsequent development initiatives to stakeholders. 6. The institute provides an opportunity for stakeholders to provide further input and engage in the continuous improvement process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Nil	980	1123	1014
BA	Nil	1200	975	850
BCom	Nil	780	796	674
MSc	Physics	40	57	34
MSc	Chemistry	40	96	39
MSc	Mathematics	60	98	67
MA	English	160	186	127
MA	Marathi	160	168	111
MA	History	160	156	137
MA	Political Science	160	219	158

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2538	1016	39	23	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
62	10	4	0	0	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in the institute plays a vital role in supporting students academic and personal development. It provides a structured framework for students to receive guidance and support from experienced mentors to navigate their educational journey. 1. The primary purpose of a student mentoring system is to facilitate the growth and success of students by pairing them with mentors who can provide guidance, support, and advice. 2. Mentors help students in study strategies and academic planning to enhance their academic performance. 3. Mentors assist students in exploring career options, setting career goals and developing necessary skills in their chosen fields. 4. Mentors provide guidance on personal and interpersonal skills, time management, and goal setting to help students develop holistically. 5. Mentors address any personal or emotional challenges students may face during their college journey. 6. Mentors connect students with

professionals and alumni to expand their networks and provide valuable industry insights. 7. The mentor-mentee ratio in the institute for the academic session 2018-19 is very low due to large student strengths and the paucity of teachers as teachers' recruitment has been stopped by the state government since the academic session 2014-15. 8. The head of institute conducts training programmes for mentors to understand their roles and responsibilities, maintain confidentiality, and develop effective mentoring skills. 9. Due to the paucity of teachers, the institute adopts a simple process to form the mentoring group in which the total number of students in the faculty are divided by the number of teachers in the faculty. 10. Mentors and mentees engage in regular face-to-face meetings to discuss academic progress, career plans, personal challenges, and any other areas where support is needed. 11. Mentors use email, messaging platforms, or online portals to maintain communication between meetings and provide ongoing guidance and support. 12. Mentors assist mentees in setting realistic short-term and long-term goals related to their academics, career, and personal development. 13. Mentor-mentee works collaboratively to develop action plans, identify resources, and monitor progress toward achieving these goals. 14. This process helps students to stay focused, motivated and accountable for their growth. 15. Mentees provide feedback on their mentoring experience, while mentors may also offer insights into the progress and challenges faced by their mentees. 16. The evaluations of mentees feedbacks help the institute to identify areas for improvement and make necessary adjustments to enhance the overall mentoring system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2554	62	1 : 41

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
86	41	45	0	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B.Sc.	VI-Sem	18/05/2019	10/07/2019
BA	BA	3 Year	22/05/2019	19/07/2019
BCom	B.Com	3 Year	20/05/2019	24/07/2019
MSc	Physics	IV-Sem	30/05/2019	26/07/2019
MSc	Chemistry	IV-Sem	03/06/2019	15/07/2019
MSc	Mathematics	IV-Sem	04/06/2019	29/07/2019
MA	English	IV-Sem	30/04/2019	13/07/2019
MA	Marathi	IV-Sem	30/04/2019	22/07/2019
MA	History	IV-Sem	30/04/2019	03/07/2019

MA	Political Science	IV-Sem	30/04/2019	28/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1) The academic calendar committee in consultation with HODs under the supervision of the principal prepares an academic calendar of the institute in tune with Sant Gadge Baba Amravati University, Amravati before the commencement of the academic session. 2) The academic calendar is uploaded on the college website and displayed on main and department notice boards. 3) The Institute communicate to students about the weightage given to the different assessment components such as unit test, assignment, seminars, industry visit, group discussion and project. 4) The students 'academic progress is monitored regularly by continuous internal evaluation through Course wise assignments, seminars, project work, class tests, educational tours, industry/field visits, group discussions, presentations, case studies, practical assessments and research projects. 5) The college examination committee implement and monitor the overall internal assessment process. 6) The Time tables of the class test are displayed on the department notice boards, institutional website and sent to student WhatsApp groups. 7) The question papers for class tests are set by faculty as per the university examination pattern. 8) After the evaluation of class test answer sheets and slow and advanced learners are identified in each class. Departments prepare consolidated Internal Assessment mark lists and displayed them on the notice board. 9) Institute established a culture of continuous review and improvement of the evaluation system based on feedback from students, faculty and other stakeholders. 10) The department ensures that students receive regular and timely feedback on their assessment that allows them to make necessary adjustments and enhance their learning experience

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. The academic calendar of the institute serves as a comprehensive schedule that outlines important dates, events and activities throughout the academic year. 2. The principal conducts a meeting well before the beginning of the session with heads of the departments, and members of the academic calendar committee and finalize the academic calendar of the institute in tune with the University academic calendar. 3. The academic calendar of the institute includes key dates such as the start and end dates of the semester, holidays, vacations, admission deadlines, examination schedules, extracurricular activities, National and international commemorative days, national festivals, internal examination assessment activities, dates of committee meetings and other academic-related activities. etc. 4. The academic calendar is communicated to all stakeholders through multiple channels such as the institutes website, prospectus, display on main and department notice boards. 5. The academic calendar serves as a guide (i) for faculty members to plan their courses, assignments and academic activities of the department according to the schedule provided in the academic calendar. (ii) for students to keep track of admission deadlines, examination dates and other academic events. (iii) for administrative staff to align their activities with the calendar to ensure smooth operations. 6. The head of the institution incorporates minor changes in the academic calendar that deems appropriate in unforeseen circumstances and promptly communicated to stakeholders. 7. The Institute adheres to the academic calendar and ensures that examinations are conducted smoothly avoiding scheduling conflicts and providing students with a fair and organized environment for assessments.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://amolakchandmahavidyalaya.ac.in/admins/upload_files/75006-pos_psos_cos_2018_2019.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Nill	204	45	22.06
B.Sc	BSc	Nill	275	143	52.00
B.Com	BCom	Nill	237	164	69.20
M.Sc.	MSc	Physics	11	1	9.09
M.Sc.	MSc	Mathematics	31	7	22.58
M.Sc.	MSc	Chemistry	15	5	33.33
M.Com	MCom	Commerce	48	46	95.83
MA	MA	Economics	54	38	70.37
MA	MA	History	40	31	77.50
MA	MA	Political Science	56	28	50.00

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://amolakchandmahavidyalaya.ac.in/admins/upload_files/84003-students_satisfaction_survey_2018_2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	9	Null
International	Physics	8	Null
National	Physics	1	Null
International	Zoology	8	Null
International	English	1	Null
International	Marathi	4	Null
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Mathematics	1
Economics	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	9	10	7
Presented papers	6	12	2	0
Resource persons	1	4	2	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day on 21/06/2018	IQAC	50	156
Tree plantation programme on 02/07/2018	IQAC	40	225
Workshop on Scholarship forms 18/10/2018	IQAC	100	Nil
Workshop on the Swadhar scheme 28/10/2018.	IQAC	4	500
Youth Day 12/01/2019	NSS	12	260

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Mungsaji Maharaj Mahavidyalaya, Darwaha	25/09/2018	Interaction among stakeholders and collaborations in curricular activities	70
Dr. Babasaheb Ambedkar College, Nagpur	19/10/2018	Promotion of studies in Physics, Nanoscience and Electronics	17
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2026000	1992773

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	69277	8179818	1330	366990	70607	8546808
Reference Books	4667	Nil	28	Nil	4695	Nil
e-Books	Nil	5000	Nil	5000	Nil	10000
Journals	35	44245	35	44245	70	88490
CD & Video	294	Nil	10	Nil	304	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	57	39	50	0	0	12	6	10	0
Added	0	0	0	0	0	0	0	10	0
Total	57	39	50	0	0	12	6	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1385000	945722	2620000	1992773

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute implements the following procedure and policies to maintain Physical, Academic and support facilities such as laboratories, libraries, sports complexes, computers, classrooms, etc. LABORATORY: 1. The laboratory operates with a set of guidelines to maximize equipment lifespan and minimize downtime. 2. Rules are established for managing consumables, avoiding wastage, and ensuring availability. 3. Laboratory assistants are responsible for maintenance checklists. 4. Safety protocols are framed to protect students, faculty, and staff, covering hazardous material handling. 5. Access procedures for students and staff are well-defined. 6. Fire extinguishers are installed, and emergency response plans, first aid, and hazardous incident procedures are in place. LIBRARY: 1. The students can borrow two books per week from the library and return them within 15 days. 2. The library reading room is exclusive to institute students. 3. Outside visitors may use the library facilities with the principals permission. 4. Identity card is necessary for book borrowing, accessing electronic resources, and using library facilities. 5. Late returns or damaged/lost items may incur fines according to the librarys fee schedule. 6. Users are encouraged to provide feedback on library materials and services. 7. The institute regularly reviews and updates library policies to meet the changing needs of the users. SPORTS COMPLEX: 1. The institute facilitates advance requests from students, staff, and others for indoor and outdoor games and sports facilities. 2. Preferences are given to college extracurricular activities that require these amenities. 3. Regular safety inspections are conducted by the sports department to ensure their proper maintenance. 4. Sports activities are supervised by the directors of physical education. 5. The institute offers sports facilities to outsiders at no cost when not in use. 6. The institute provides an indoor stadium and grounds for special events, like tournaments and community outreach events. 7. The Department of physical education coordinates with hospitals, police, and local emergency services for emergency preparedness. COMPUTERS: 1. The computers are used only for educational purposes. 2. Computers should be checked regularly for software and security updates, and viruses. 3. All software and content are properly licensed. 4. Students, faculty, and staff are not allowed to tamper with the computer hardware or software. 5. The computer labs and administrative office are regularly cleaned and disinfected. 6. The important data and files are regularly stored (backup). 7. The faculty and staff are provided with training on the maintenance and troubleshooting of computers. 8. The institute update and upgrades the computers in labs and administrative office as per requirement. CLASSROOMS 1. The institute ensures classrooms are used solely for their intended purpose, not for personal use or storage. 2. Adequate seating arrangements and layouts facilitate effective teaching and learning. 3. Regular inspections identify maintenance or safety concerns, addressed through a scheduled maintenance plan. 4. Classrooms are allocated based on class size and student strength. 5. Everyone, including faculty, staff, and students, follows cleanliness guidelines, disposes of trash responsibly, and reports any damage

or vandalism.

http://amolakchandmahavidyalaya.ac.in/admins/upload_files/4662-procedures_and_policies_for_maintaining_facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Post Matric Scholarship from Government of Maharashtra	2656	22182869
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Organized a special yoga camp on the occasion of International Yoga Day	21/06/2018	156	Nil
Inauguration of Oxygen Park by planting 5000 trees at a time in front of Amolakchand College	12/07/2018	225	Nil
Under the campaign Swachhta Hi Seva, the students of the college carried out a cleanliness drive in the college premises	08/09/2018	200	Nil

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
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No Data Entered/Not Applicable !!!

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	5	B.Sc	Department of Mathematics	Amolakchand Mahavidyalaya, Yavatmal	Master of Science (Mathematics)
2018	19	BA	Department of Political Science	Amolakchand Mahavidyalaya, Yavatmal	Master of Arts (Political Science)
2018	38	B.Com	Department of Commerce	Amolakchand Mahavidyalaya, Yavatmal	Master of Commerce
2018	3	B.Sc.	Department of Chemistry	Amolakchand Mahavidyalaya, Yavatmal	Master of Science (Chemistry)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	Institutional	144

Badminton	Institutional	32
Kabaddi	Institutional	55
Volleyball	Institutional	77
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Inter University Sports Competition- (Colourholder)	National	1	Nil	17401696	Ku. Sharau G. Shivankar
2018	Inter University Sports Competition- (Colourholder)	National	1	Nil	18401587	Ku. Swamini Kulkarni
Nil	Inter University Sports Competition- (Colourholder)	National	1	Nil	18401524	Ku. Payal Jadhao
Nil	Inter University Sports Competition- (Colourholder)	National	1	Nil	17401243	Mr. Rajesh Changole
Nil	Inter University Sports Competition- (Colourholder)	National	1	Nil	18401534	Mr. Yash Jaiswal
Nil	Inter University Sports Competition- (Colourholder)	National	1	Nil	17401611	Ku. Smita Meghe
Nil	Inter University Sports Competition- (Colourholder)	National	1	Nil	17401233	Mr. Rashmi Bhanwadiya

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1) The student council of the institute is a statutory body constituted according to directions of affiliating university. However, due to State Government policy students' council election was not conducted in 2018-2019. 2) The student council consist of (1) a secretary (2) class representatives of each class who has the highest marks in the qualifying examination and passed immediately in the preceding year (3) one representative each from NSS, NCC, games and sports and cultural activities who has an outstanding performance immediately in the preceding academic session and (3) two girls representatives nominated by Principal who has the outstanding performance in academic and co-curricular activities immediately in the preceding year. 3) The secretary of the student council is elected by the members of the student council i.e. representatives through a single transferable voting system. 4) The secretary of the student council represents the institute on the student council of affiliating universities. 5) The student council of the institute plays a vital role in representing the interests and concerns of the students and serves as a platform for students to voice their opinions, address issues, and actively participate in decision-making processes. 6) The activity of the student council involves several key aspects, including representation on academic and administrative committees and acting as a liaison between the student community and the academic and administrative bodies of the institute. 7) The members of the student council understand the needs and aspirations of the student and effectively communicate them to the relevant authorities. 8) The secretary and members of the student council have representation on various administrative and academic committees such as IQAC, Discipline committee, games and sports committee, cultural committee, Anti-Ragging committee, internal complainants committee, student welfare committees, and campus development committees. students' redressal committee, NSS., NCC., Outreach cell, study and excursion tour committee, natures club etc. 9) The representation of students on academic and administrative committees ensures that students have a platform to express their concerns, suggestions, and grievances, fostering a sense of inclusivity and participation. 10) The involvement of members of the student council in various committees ensures that student perspectives are taken into account during program evaluations and the formulation of rules and regulations. 11) The members of the student council actively engage in discussions and decision-making related to issues such as student discipline, campus infrastructure, student services, and the overall campus environment. 12) The representation of the members of student council on various committees helps bridge the gap between students and faculty/staff, facilitating better communication and understanding between these groups. 13) The representation of students and members of the student council on various committees promotes transparency and accountability within the institution, as decisions are made with the active involvement of student representatives who can provide first-hand perspectives. 14) The representation of students and members of the student council on various academic and administrative committees helps to develop the skills such as leadership, communication, and negotiation skills and effectively carrying out responsibilities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governing body makes policy decisions for all stakeholders and delegates authority to the CDC and Principal for daily operations, aligned with the institutes mission and vision. The principal is also authorized to appoint two senior faculty members as a shift in charge for the smooth functioning of academic and administrative activities These shifts in charge serve as a communication link between students, faculty, department heads, and the principal. Decentralisation and participative management are practices adopted in the institute that aims to promote collaboration among faculty, staff, and students, transparency, autonomy, innovation, accountability, shared decision-making and engagement among stakeholders. DECENTRALISATION: One practice of decentralisation in the institute is the authorisation of departments to take decisions at the department level. Under this approach, each department is given a certain level of authority and decision-making power to develop and implement their own certificate and add-on courses, conduct department cocurricular activities, arrange study tours and visits to research institutes, recommend the purchase of books, and laboratory equipment, computer systems and software, and department facilities. This decentralisation of power allows departments to modify their programs and operations to meet the specific needs of their students and disciplinary focus. For example, the department of Chemistry, (1) Organised a lecture series for UG and PG students. (2) Arranged visits for undergraduate students at MIDC to provide hands-on experience, and real-world operations, and inspire business choices. (3) Organised visits at a research laboratory of VIT Vellore, to gain practical knowledge, explore cutting-edge research, interact with experts, foster academic curiosity, develop critical thinking, and inspire potential future careers in the field. (5) Conducted "soil testing at no cost" to promote sustainable farming, enhance students practical skills, foster research in soil chemistry, and contribute to the local communitys agricultural and environmental needs. PARTICIPATIVE MANAGEMENT: The practice of participative management in the institutes is achieved through the establishment of various faculty and student committees. These committees involved all stakeholders including faculty, students, staff and administrators and provide a platform to participate in the decision-making process of the institute. For example, (1) The College staff council, allow faculty members to voice their opinions and contribute to the development of academic policies. (2) Student councils or student associations enable students to provide input on student services, extracurricular activities, facilities and campus-wide initiatives. (3) College Development Committee a statutory body, allows the Principal, IQAC coordinator, representatives of teachers, students, non-teaching staff and a governing body to deliberate on various issues like infrastructure upgradation and maintenance, facilities, quality enhancement initiatives, etc. The participative management structure of the college ensures the stakeholders have a say in shaping the educational experience and contributing to the overall governance of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>1. Institution implements formative and summative assessment techniques to ensure that students are learning effectively and to evaluate the success of the curriculum. 2. Institute Collects feedback from students, alumni, and faculty to review the strength and shortcomings in all areas such as teaching-learning, co-curricular and extracurricular activities, administration, student support, facilities etc. of the institute continuously. 3. Institute provides regular training and development opportunities for faculty to keep them updated with the latest trends, technologies, and pedagogy skills. 4. The institute Integrates new technologies like Virtual reality, cloud computing, and other tools to improve and enhance curriculum delivery and efficacy.</p>
Teaching and Learning	<p>1. The faculty of the institute uses active learning techniques such as group discussions and projects to encourage student engagement and improve their understanding. 2. The faculty of the institute integrates technology-enabled learning techniques such as online lectures and virtual labs of learning activities facilitating flexible and personalized learning. 4. The institute offers regular training and professional development opportunities to academic staff to upgrade their teaching skills and innovative learning techniques. 5. Institute arranges visits to industries that provide students with practical experience and helps students to understand real-world applications. 6. The institute collects student feedback to improve teaching-learning strategies.</p>
Examination and Evaluation	<p>1. The institution conducts regular training for invigilators to enhance their knowledge and skills in conducting fair examinations. 2. The institute implements formative</p>

assessments such as quizzes, mid-term tests, and feedback help students to determine their progress and identify their areas of weakness. 3. The institute provides solved answer sheets of mid-term tests to students for higher transparency and credibility. 4. The institution encourages students and faculty to provide constructive feedback on the examination and evaluation process and used it for continuous improvement of the system. 5. The institute sets great importance on academic integrity to prevent unfair means and other forms of academic misconduct, ensuring the exam results are genuine and trustworthy

Research and Development

1. The institute establishes a research culture through the recognition of research centres in different disciplines by affiliating universities. 2. The institute encourages facilities for conducting research under the UGC scheme faculty development programme. 3. Institute promotes co-authorship by encouraging faculty members to publish research papers in high-impact journals with external researchers. 4. The institute sets great importance on research ethics to promote ethical conduct in research. 5. The institute improves research infrastructure by investing in research facilities, laboratories, and equipment. 6. The institute signed a memorandum of understanding for research collaboration with another institute.

Library, ICT and Physical Infrastructure / Instrumentation

1. The institute regularly reviews and updates its collection of books, journals, periodicals and electronic resources. 2. The Institute conducts user surveys to gather feedback on the librarys services and resources and uses this information to make improvements. 3. The institutes library is open for extended hours to cater to the students needs. 4. The institute invests in the latest technology and software to provide students with an up-to-date learning experience. 5. The institute provides high-speed internet connectivity and offers technical support to resolve any issues. 6. The institute conducts regular training programs, workshops, and seminars to upskill faculty and students on the

effective use of technology. 7. The institute maintains high standards for its infrastructure by ensuring regular maintenance and upgrades of its labs, classrooms, and equipment. 8. The institute provides a safe and comfortable environment for students and faculty with green spaces, sports facilities, and amenities such as a canteen and reading rooms, common room number. 9. The institute invests in energy-saving bulbs and equipment, renewable energy sources, and rainwater harvesting to promote sustainability.

Human Resource Management

1. The institute encourages staff to participate in training and development programs such as technical and soft skills training and leadership development to improve their skills and abilities. 2. The institute implements a well-defined performance-based appraisal system to ensure that employees are aware of their goals and objectives and their performance is evaluated against set standards. 3. The Institute recognises employee's achievements which helps in increasing employee motivation, engagement, and loyalty. 4. The institute adopts a transparent communication strategy to ensure that information is shared appropriately. 5. The institute adopts strategies such as employee satisfaction surveys, open-door policies, and regular team-building activities.

Industry Interaction / Collaboration

1. The Department of Chemistry, physics, computer science, and Electronics and the Faculty of Commerce organise an industry visit at MIDC, Yavatmal. 2. The institute provides students and faculty with an opportunity to acquire knowledge from experience and expert industry professionals through industry visits.

Admission of Students

1. The institute sets up separate admission committees for the Arts, Commerce and Science streams. The most senior teacher heads the committee. 2. The institute adopts a merit-based admission system where students are selected based on their academic performance to ensure the best and brightest students are admitted. 3. The institute aims to promote student diversity by admitting students from different financial backgrounds,

cultures, and regions to create an inclusive and vibrant learning environment. 4. The institute strictly follows the guidelines of the reservation policy of the state and central government in the admission process. 5. The institute constantly reviews and improves its admission process to ensure fairness, transparency, and effectiveness. This helps to maintain the quality of the institutions student intake and reputation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>E-governance in planning and development involves digital tools and platforms for collecting data, analysing trends, and creating strategic plans. Social media platforms such as WhatsApp and Google Forms are employed to gather inputs from various stakeholders, analyse them to identify areas of improvement and create comprehensive development plans. These tools enable faster data processing, collaboration, and real-time updates, leading to better decision-making and effective development strategies.</p>
<p>Administration</p>	<p>E-governance in administration includes the digitization of administrative processes such as document management, communication, and workflow automation. This can involve the use of administrative software to manage tasks such as payroll processing. E-governance in administration streamlines processes reduces paperwork and improves transparency and accountability.</p>
<p>Finance and Accounts</p>	<p>E-governance in admission and student support involves the use of online platforms and portals for admission procedures, student enrolment, and support services. Online admission portals allow students to apply, submit documents, and track their admission status digitally, eliminating the need for physical forms and manual processing. E-governance in student support also includes the use of online platforms for academic counselling, grievance redressal, and access to digital learning resources.</p>
<p>Student Admission and Support</p>	<p>E-governance in finance and accounts</p>

focus on automating financial processes, ensuring transparency, and minimizing errors. Institute adopted accounting software such as Tally that handle tasks such as books of record, expense tracking, invoice generation, and financial reporting. E-governance in finance and accounts improves accuracy, streamlines auditing processes, and provides real-time financial insights to support decision-making.

Examination

E-governance in college examinations includes the digitization of examination-related activities such as scheduling, question paper generation and result processing. R S software is used for downloading and printing the question papers of affiliating university Examinations. Online examination platforms enable secure and remote assessments, reducing administrative workload and ensuring fair and timely evaluation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	11/06/2018	15/06/2018	5

Short Term Course	2	30/07/2018	04/08/2018	6
Refresher Course	1	20/08/2018	12/09/2018	21
Short Term Course	1	27/08/2018	01/09/2018	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1) The institute recognise and felicitate teachers for their achievements on 15th August every year. 2) The college provides group insurance of Rs. 3,00,000/- on the death of employee in service. 3) Non-refundable aid of Rs. 5000/- to the family of deceased employee by AMV co-operative consumer stores. 4) Advance up to Rs. 50000/- in emergency health issues by the institute. 5) Gift in the form of gold ring having maximum cost up to Rs. 10000/- (proportional to face value his/her share amount) to the employee at superannuation. 6) Amolakchand Mahavidyalaya Consumer Cooperative society (Reg. No. 108) provides essential grocery and household equipment's to teachers. 7) The facility of personal loan on lowest interest rates are available for teachers through Amolakchand Mahavidyalaya employees cooperative credit society (Reg. No. 117). 8) Immediate loan sanction up to Rs.100000/- each by AMV</p>	<p>1) The institute recognise and felicitate non-teaching staff for their achievements on 15th August every year. 2) The college provides group insurance of Rs. 1,50,000/- on the death of employee in service. 3) Non-refundable aid of Rs. 5000/- to the family of deceased employee by AMV co-operative consumer stores. 4) Advance up to Rs. 50000/- in emergency health issues by the institute. 5) Gift in the form of gold ring having maximum cost up to Rs. 10000/- (proportional to face value his/her share amount) to the employee at superannuation. 6) Amolakchand Mahavidyalaya Consumer Cooperative society (Reg. No. 108) provides essential grocery and household equipment's to non-teaching staff. 7) The facility of personal loan on lowest interest rates are available for non-teaching staff through Amolakchand Mahavidyalaya employees cooperative credit society (Reg. No. 117). 8) Immediate loan sanction up to Rs.100000/- each by AMV</p>	<p>1) The institute recognize and felicitate students for their achievements in co-curricular and extra-curricular activities on 15th August every year. 2) Awards and honours are provided by college faculties (Dr. S.S. Jadhav, Dr. A.B. Lad, Dr. K.Y. Butaley and Prof. D.S. Chavhan) to the students for their achievements in university examination. 3) The college provides travelling and dearness allowance to students for participation in games and sports as well as cultural activities at district and university level. 4) The institute provides 50 financial aid to the university for the purchase of Blazers to be given to students of the institute selected in university teams. 5) The institute provides track suits, shorts and T-shirts to the student selected for university team and inter collegiate team. 6) The institute organise health check-up camp for students. 7) The cooperative consumer store of the institute</p>

co-operative credit society and co-operative consumer stores in case of emergency health issues. 9) Availability of auditorium for personal programmes to employees at no cost. 9) The institute organise health check-up camp for teaching. 10) No membership fee to college employee for availing facilities like fitness Centre and parking.

co-operative credit society and co-operative consumer stores in case of emergency health issues. 9) Availability of auditorium for personal programmes to employees at no cost. 10) Provision of two uniforms to the class 4/Grade-D employees. 11) Priority to the wards of employee in college admission and fee concession to the wards of class 4/Grade-D employee. 12) Festival advance of Rs.5,000/- to non-teaching staff. 13) No membership fee to college employee for availing facilities like fitness centre and parking.

provides stationery items on subsidised rates. 8) Institute offers admissions at minimal fees. 9) No membership fee to college employee for availing facilities like fitness centre. 10) The institute provides college uniforms to students having poor financial backgrounds. 11) Teachers provide textbooks and reading materials to needy and financially poor students at no cost.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute conducts Internal financial audits regularly to assess the financial processes, controls, and risk management. The institute has had a full-time accountant since its inception to ensure the maintenance of annual accounts and audits. The institute has appointed A. K. GANDHI and FIRMS as internal auditors. The purpose of internal financial audits is to ensure that financial transactions are accurate and complete, financial records are maintained in compliance with regulations, and that internal controls are effective in safeguarding institutional assets. The internal auditor verifies,

1. All the transactions are recorded on the same date/day by standard accounting procedure.
2. The journals, ledgers and subsidiary books of accounts are maintained properly.
3. Daily transactions and the related voucher are verified by the account section and attested by the principal.
4. The internal financial audits are conducted by third-party auditors before 31st July every year.

External financial audits are conducted by independent auditors who review the financial statements and records of the institution to ensure that they are accurate, complete, and in compliance with accounting standards and regulations. The external auditors typically review the institutions financial statements, internal controls, and financial reporting processes to identify any areas of weakness or non-compliance. The results of these audits are communicated to the institutions management if any necessary corrective actions are taken. External audit of the institute is conducted by

- a) Auditor General, Nagpur and
- b) Joint Director of Higher Education, Amaravati.

External audit checks cash books, ledger books, fees, vouchers, stock books, salary accounts, non-salary accounts, scholarships, and funds received from government and non-government bodies and prepares trail balance and description of the payment. The audited financial report of the institute is placed before the CDC and the annual general meeting of governing body of the institute for approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. P.B. Mandavkar, Principal, Indira College Kalamb	Yes	College Academic Audit Committee
Administrative	Yes	Dr. V.B. Raut, Principal, MM College, Darwha	Yes	College Academic Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

The organization has outlined a potential development program to enhance the skills, knowledge, capabilities and professional growth of support staff. 1. The institute conducts a comprehensive assessment to identify the specific training needs of the support staff through surveys, interviews, and performance evaluations. 2. The institute collects information about existing skills, knowledge gaps, and areas where support staff require further development. 3. The institute designs clear and measurable learning objectives for the support staff based on assessment. 4. The institute provides training sessions to enhance the technical skills relevant to the support staffs roles such as software proficiency, data analysis, service techniques, communication skills, time management, and other job-specific competencies. 5. The institute organizes workshops and seminars, and training sessions focused on building professional skills such as problem-solving, and teamwork. 6. The institute encourages support staff to participate in webinars, conferences, and online courses to expand their knowledge base and keep up with trends and best practices. 7. The institute offers opportunities for support staff to gain exposure to different departments or areas through job rotations, shadowing programs, or short-term assignments within the institute. 8. The institute established mentoring programs where experienced staff members provide guidance and support to junior support staff. 9. The institute provides access to online learning platforms or courses that align with the development needs of the support staff. 10. The institute promotes a culture of continuous learning and encourages staff to pursue further education or certifications to advance in their careers. 11. The institute encouraged support staff to participate in diversity and inclusion workshops to create a more inclusive campus community. 12. The institute regularly assesses the progress of support staff through performance evaluations for further improvement. 13. The institute acknowledges and rewards the achievements and progress of support staff who actively

participate in the development program. 14. The institute continuously evaluates the effectiveness of the development program and makes adjustments based on feedback from the support staff, supervisors, and key stakeholders.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The following post-accreditation initiatives ensure that the institute often focuses to maintain and improve its educational quality, reputation, and overall effectiveness and continues to meet the standards set by accrediting bodies and provide high-quality education that prepares students for their future careers. 1. The institute has established a process for continuous improvement by regularly assessing and analysing teaching methods and student outcomes. 2. The institute has encouraged faculty and staff to participate in workshops, seminars, conferences, and training sessions to keep updated with the latest pedagogical practices and technologies. 3. The institute has organised workshops, seminars, conferences, and training sessions for faculty and staff to enhance their skills, knowledge, and teaching methods. 4. The institute has prioritized in providing comprehensive student support services that address students academic, personal, and career development needs. 5. The institute encourages faculty and students to engage in research and innovation activities. 6. The institute actively engages with local communities, business organizations, and government agencies through outreach programs, volunteer opportunities, and experiential learning initiatives that benefit both the community and students. 7. The institute has increased investments in infrastructure, and digital tools to support online and blended learning, provide remote access to educational resources, and facilitate communication and collaboration between students and faculty. 8. The institute maintained strong connections with alumni, by providing platforms for alumni to contribute back to the institution through mentorship and guest lectures. 9. The institute adopted data-driven decision-making processes through the collection and analysis of data related to student outcomes, faculty performance, program effectiveness, and institutional benchmarks. The following post-accreditation initiatives are taken by the institute to meet the recommendations of the NAAC peer team. • To initiate the recruitment process for teaching and non-teaching vacant posts. • To initiate the library automation process. • To enhance the research centres in various disciplines. • To increase the ICT facilities. • To provide Wi-Fi and internet facilities for students and staff. • To increase investments in essential infrastructural facilities. • To increase the comprehensive support services that address students academic, personal, and career development needs. • To organise workshops, seminars, conferences, and training sessions for faculty and staff to enhance their skills, knowledge, and teaching methods. • To encourage the participation of faculty and staff in workshops, seminars, conferences, and training sessions to keep them updated with the latest pedagogical practices and technologies.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Tree plantation in the	02/07/2018	02/07/2018	02/07/2018	225

	memory of Late Jawaharlalji Darda, Founder member of society				
2018	Workshop on Scholarship form	18/10/2018	18/10/2018	18/10/2018	100
2018	Workshop on Swadhar	28/10/2018	28/10/2018	28/10/2018	500
2019	Workshop on NAAC	18/02/2019	18/02/2019	18/02/2019	250
2019	Shramdan Shibir at Barbada village.	20/03/2019	20/03/2019	20/03/2019	50
2019	Youth Day	12/01/2019	12/01/2019	12/01/2019	260
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Guest lecture on Gender equality in education	08/03/2019	08/03/2019	255	64

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The institute through various initiatives creates a culture of sustainability on campus, educates future leaders about environmental challenges, and contributes to a more sustainable future. • The Institute adopted energy-efficient technologies and practices to reduce energy consumption by upgrading lighting systems to LED and implementing energy management systems. • The institute prioritised sustainable building practices for new construction and renovations on campuses by using eco-friendly building materials and incorporating natural lighting and ventilation. • The institute implemented comprehensive waste management programs such as recycling, composting, and reducing waste and also promotes awareness campaigns to encourage responsible waste disposal among students and staff. Solid waste management: • The college has demarked specific site for the disposal of biodegradable waste materials. • Solid waste has segregated at source and collected by student, teaching and non-teaching staff regularly. • Waste like plastic, metals, glass, cardboard, newspaper and stationery has systematically collected, segregated and sold to authorized vendors for recycling. • Institute has initiated the use of digitization procedures to reduce paper-based waste and carbon dioxide</p>

emissions. • The institute encourages students and staff to reuse blank side of the used paper for rough work. • Biodegradable waste from the canteen and horticultural waste such as dried leaves, twigs and plant clippings are collected and used for vermicompost production. • Dustbins have been installed throughout campus for waste segregation. • Heavy waste/damaged furniture is sent to the workshop for dismantling/recycling/repairing/reusing. Liquid Waste Management: • The wastewater in laboratories is carried out through the pipeline to the pits. • Water runoff is percolated underground to replenish the groundwater level. Biomedical Waste Management: •Biomedical waste in the campus is quite less however, its safe disposal is adopted to reduce adverse effects on human and animal health. •Waste like cotton gauze, bandage, and textiles are disposed of along with degradable waste. •Sanitary napkins are disposed of properly using the incinerator installed on the campus. E-waste Management: • Faulty electronic gadgets are repaired by laboratory assistant and staff of the department. • Electronic wastes are disposed of as per their conditions. • Electronic components like resistors, capacitors, inductors, diodes, transistors, thermistors etc. are removed from the damaged electronic gadgets and used by students in making projects and experimental kits. • The e-waste components such as monitors, CPU and ICs are used for practical demonstration. • Students are also made aware of e-waste issues and their safe disposal. • E-waste is disposed of annually. Hazardous Chemicals and Radioactive Waste: • Campus is free from any kind of radioactive waste. • The most commonly generated chemical was

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Provision for lift	No	Nil
Ramp/Rails	Yes	10
Braille Software/facilities	No	Nil
Rest Rooms	Yes	2
Scribes for examination	Yes	10
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	21/06/2018	1	International Yoga Day	Health awareness	156
2018	1	Nil	16/10/2018	1	Visit to Raman Science Center,	Educational interaction	106

					Nagpur Physics D epartment		
2018	1	Nill	13/10/2 018	1	Industry visit Physics D epartment	Student- Industry interacti on	136
2018	Nill	1	02/07/2 018	1	Tree Pl antation	Environ ment Awareness	225
2019	1	Nill	14/02/2 019	1	Industry visit Chemistry Departmen t	Student- Industry interacti on	231
2019	1	Nill	15/02/2 019	1	Industry visit Chemistry Departmen t	Student- Industry interacti on	314
2019	1	Nill	07/03/2 019	3	Industry visit Chemistry Departmen t	Student- Industry interacti on	25

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for student	14/06/2018	1) Students must, respect the educational institute and follow all its rules and regulations, maintain academic honesty by not plagiarizing, attend classes regularly and punctually and refrain from any form of cheating during examinations. 2) Students shall, always carry Identity Cards and produce them as and when required, be allowed campus in uniform, maintain a clean, safe and healthy environment and report any safety concerns immediately, not bring outsiders to the college, leave the campus

		<p>as soon as the classes are over , remit all fees before the last date, not get involved in any political activities, not shout slogans inside the college premises, not stage or indulge in any activity like Dharna, or Gherao on campus, switch off their electronic devices in campus and not disfigure/damage/destroy any academic and physical infrastructure. 3) Students should not carry alcohol, drugs, or any other banned substances in the campus. 4) Ragging is strictly prohibited in and outside the campus.</p>
<p>Code of conduct for, administrator</p>	<p>14/06/2018</p>	<p>Demonstrate honesty, transparency, and integrity in all professional dealings. Uphold high ethical standards and avoid conflicts of interest, act with fairness, impartiality. Respect for all members of the institute community. Foster an environment that promotes teaching, learning and academic excellence. Treat all individuals with respect, dignity, and fairness, regardless of their background, ethnicity, gender, or beliefs. Encourage open dialogue, active listening, and constructive feedback among staff, faculty, and students. Encourage professional development opportunities for faculty and staff, support research, scholarly activities, and the pursuit of knowledge within the institute. Take responsibility for decisions made and actions taken, ensure transparency in administration and</p>

		<p>resource allocation, maintain effective governance. Prioritize the safety and development of students. Establish mechanisms to address grievances of students. Provide guidance and support services to help students succeed academically and personally. Foster positive relationships with the local community, industry partners, and other educational institutions. Encourage community outreach programs, collaborations and partnerships.</p>
<p>Code of conduct for supporting staff</p>	<p>14/06/2018</p>	<p>Treat all individuals with respect, dignity and fairness, irrespective of their position or background. Maintain a professional and courteous attitude towards colleagues, students, and visitors. Uphold the highest standards of integrity, honesty, and ethical conduct in all professional activities. Safeguard and maintain the confidentiality of sensitive information related to students, colleagues or the institution. Stay updated with emerging trends, technologies, and best practices in the field. Respect and value diverse perspectives, ideas and contributions from colleagues. Adhere to established policies, procedures and timelines. Abstain from engaging in any behavior that may tarnish the reputation of the institution or profession. Utilize institutional resources, including finances, equipment, and facilities, responsibly</p>

		<p>and ethically. Report any suspected violations promptly to higher authorities. Maintain professionalism and respect while using digital platforms, including social media, email and online communication.</p>
<p>Code of conduct for teachers</p>	<p>14/06/2018</p>	<p>1) Teachers must, uphold the institutions mission and vision, regular and punctual, respect all stakeholders, not involve in discrimination, harassment, or any form of bullying with students and staff, follow research and academic ethics, follow rules and regulations of the institute, adhere to ethical standards and maintain confidentiality when handling sensitive information, encourage and support students to achieve their goals, led by example, and demonstrate dedication, responsibility, and professionalism in all interactions with students, colleagues, and the wider community and must discharge all the duties and responsibilities instructed by higher authorities. 2) Teachers should participate in extension, co-curricular and extra-curricular activities including community service, respect the rights and dignity of the students in expressing his/her own opinion, deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics, inculcate scientific outlook and respect for</p>

physical labour and ideal of democracy, patriotism and peace among students, co-operate in the formulation of policies of the institution, be aware of social problems and take part in social activities. • 3) Teachers should not carry/use alcohol, drugs, or any other banned substances in campus, involve any form of violence (verbal/physical) with stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	206
Tree plantation programme on occasion of Birth anniversary of Founder member Shri. Jawaharlalji Darda	02/07/2018	02/07/2018	265
Forest Conservation Day	23/07/2018	23/07/2018	105
Celebration of Independent day	15/08/2018	15/08/2018	2900
Teachers Day	05/09/2018	05/09/2018	110
Birth Anniversary of Mahatma Gandhi	02/10/2018	02/10/2018	100
Avishkar - A student research convention	18/12/2018	18/12/2018	62
Mahaparinirvan Din	06/12/2018	06/12/2018	320
Savitribai Phule Jayanti	03/01/2019	03/01/2019	180
National Youth Day	12/01/2019	12/01/2019	260

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the institute campus eco-friendly, the following initiatives are taken.

- Created and maintained green spaces on campus, including gardens and parks.
- Installed labelled dust bins for collection of different types of waste.
- Implemented energy-saving measures such as LED lighting and energy-efficient appliances in campus buildings.
- Implemented water-saving measures such as low-flow faucets and toilets.
- Implemented a rainwater harvesting system on a

college campus. • Collected and used rainwater as distilled water for practical purposes in Chemistry Department. • Organised tree-planting program to offset carbon emissions on campus. • Preferred suppliers who follow sustainable practices and offer eco-friendly alternatives for common items like cleaning products, and office supplies. • Collaborated with local environmental organizations and government agencies to engage students, faculty, and staff in sustainability initiatives. • Conducted energy audit to identify areas for improvement and implemented energy-saving measures.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

TITLE OF THE PRACTICE-1: Extension of Chemistry Laboratory for the welfare of farmers "SOIL TESTING AT NO COST".

1. OBJECTIVES OF THE PRACTICE:

1. To Reduce the financial burden on farmers by providing free soil testing services.
2. To counsel the farmers in the region to reduce production costs and increase crop yield.
3. To empower farmers to make informed decisions about their agricultural practices.
4. To raise awareness among farmers about the significance of soil health and its impact on agricultural productivity through hands-on experiences.
5. To Promote sustainable farming practices for long-term soil health and environmental conservation.
6. To facilitate research on soil composition and agricultural innovations and contribute to environmentally friendly practices.
7. To bridge the gap between academic knowledge and real-world agriculture and support regional agricultural development.
8. To create a comprehensive soil database for the region and enhance the institutes reputation for societal welfare and sustainable development.
9. To Encourage knowledge exchange between higher educational institutes and local farmers.
10. To enhance the skills of students and laboratory staff in soil testing and interpretation of results.
11. To Contribute to the overall welfare and prosperity of farmers in the region.

UNDERLYING PRINCIPLE OF THE PRACTICE: The practice is based on the principles of accessibility, sustainability, and knowledge-sharing. The practice aims to ensure that farmers, particularly those with limited resources, can access essential information about their soil health.

2. THE CONTEXT: The soil is the most essential component of agriculture. Soil testing provides essential information about the composition and fertility of the soil. It helps farmers, researchers, and agricultural experts make informed decisions about crop selection, fertilizer application, and soil management practices. However, the farmers neglect this important aspect resulting in increased production costs and decreased crop yield. The initiative aims to support the welfare of farmers in the region by providing them with free soil testing services. The initiative allows farmers to submit soil samples and receive comprehensive analyses of their soils health, nutrient content, pH balance and potential contaminants. The practice fosters a strong relationship between the institute and the local farming community, empowers farmers with scientific knowledge about their soils health to make informed decisions about fertilizer application and crop selection, contributes to enhancing agricultural productivity, and promotes eco-friendly agriculture practices.

3. THE PRACTICE:

1. The institute established a specialized soil testing facility in the chemistry laboratory to analyse soil samples and assess their nutrient levels and composition. The process/ practice involves following steps.
2. The institute has prepared a brochure about the initiative and how to collect soil samples from the field.
3. The brochures are distributed among the farmers through students admitted to the college who belongs to rural villages in the region.
4. The farmers accordingly collected the soil sample from their fields and brought it to the chemistry lab for soil analysis.
5. The soil samples received are analysed by the staff and students using soil testing kits and a standard method of analysis.
6. The reports are prepared and farmers are asked to come on the nearest possible date on which they are counselled about

crop pattern, and the type and dose of fertilizer based on the soil analysis report. 7. The soil analysis initiative at no cost conducted has proven to be a beneficial endeavour for farmers in the region. 8. The soil analysis initiative yielded significant outcomes. A total of 58 farmers in the region availed of this service. Limitations/Constraints faced by the institute in implementing the practice includes 1. Financial burden on the institute due to soil testing at no cost. 2. Delays and possible backlogs due to increased demand from farmers during the crop season and limited capacity of laboratories to handle soil samples. 3. Challenge to maintain accuracy and quality while handling a higher volume of samples. 4. Challenge to promote awareness among farmers about no-cost soil testing service and gain their trust. 5. Challenge to develop effective outreach programs to reach farmers in remote areas to inform them about the availability of service. 4. EVIDENCE OF SUCCESS: 1. Increased number of farmers availing of the service signifies its popularity and effectiveness.

2. Information received from farmers about higher crop yields and improved agricultural productivity. 3. Positive feedback and testimonials from satisfied farmers reinforce the programs impact. 4. Reduced fertilizer expenses for participating farmers support the success of the program. 5. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: 1. The farmers are very much reluctant upon soil testing. 2. The farmers do not want to change their traditional method of agriculture. 3. Resource constraints, such as fund and staff availability, to handle an increased workload. 4. High volume of soil samples leads to delays in providing results to farmers. 5. Require effective communication and outreach strategies to ensure widespread participation. Resources required in implementing the practice includes: Soil testing equipment, essential chemicals, skilled technicians, and fund to implement the practice at no cost.

TITLE OF THE PRACTICE-2: Supply of stationeries on concession. 1. OBJECTIVES OF THE PRACTICE: The objectives/intended outcomes of the best practice titled Supply of stationeries on concession. are as follows: 1. To make stationeries items more affordable for students by providing them on concession. 2. To support students in their academic pursuits. 3. To ensure that stationeries items are easily accessible to all students. 4. To create a conducive learning environment. Students can focus on their studies without worrying about the availability/cost of stationeries items, ultimately enhancing their academic concentration and productivity. 5. To help reduce some of the financial burden on students. The underlying principles of the practice includes: The supply of stationeries on concession aligns with the principle of fairness and equal opportunity, financial support to students and academic inclusivity. 2. THE CONTEXT: Expenditure on higher education is increasing day by day and it has been observed that, the significant number of students stop their education due to financial issues. The majority of the students enrolled in the college belongs to rural, tribal and economically weaker section of the society. In order to reduce the financial burden of students on education, the institute has decided to supply necessary educational materials like practical books and assessment copies on concession rates. The practice aims to alleviate financial burdens on students and promote a conducive learning environment. The practice, is a proactive step towards enhancing student welfare, academic success, and promoting inclusivity in the educational landscape. In implementing the practice, the following contextual features are addressed. 1. Conducted the survey of the financial background of the students and their ability to afford stationeries at regular market rates. 2. Involved various stakeholders such as students, faculty, administration, and suppliers in the decision-making process. 3. Established partnership with reputed supplier who agreed to provide the required quality products on concession. 4. Developed an efficient distribution system to ensure easy access to stationeries to avoid time-consuming or cumbersome process. 5. Established mechanisms to monitor the effectiveness of the program such as feedback from students and faculty, and to ensure the continuous supply of stationeries on concession in the long term. 3.

THE PRACTICE: The institute has entrusted responsibility of implementing this practice to Amolakchand Mahavidyalaya employee's cooperative consumer store. The implementation of practice involved the following steps 1. The employee's cooperative consumer store of the institute displayed the notice for students regarding supply of stationeries on concessional rates. 2. The tenders/quotations are called from local suppliers taking into account the number of students admitted in the college under the terms and conditions set by the consumer store. 3. The Executive body of the Employee's Co-operative Consumer store approved the tender of Vyankatesh Book Depot, Yavatmal who has quoted the lowest rates (about 25 less than the market rate) and quality products. 4. The supplier set up a stall for sell of stationeries in the campus. 5. As per the agreement, the vendor sells the stationeries to the students at a rate of 20 less than the market rates. 6. Overall, the students get benefitted by Rs.2 lacs to Rs.2.5 lacs every year through this practice, and consumer store earned Rs.30000/- that is utilised to cover expenses of this activity. During this academic year,3500 students benefitted by the initiative.

4. EVIDENCES OF SUCCESS: 1. The Positive feedback from students and staff indicate appreciation for the support provided. 2. The supply of stationeries on concession helped to eliminate access barriers for students who did not have the financial capacity. 3. The supply of stationeries, promoted inclusivity and ensured that all students have equal opportunities to succeed academically. 4. The availability of stationeries on concession has contributed to increase students' engagement in the learning process. The limitations/constraints faced by the institute in implementing this practice includes: 1. The additional fund to supply stationeries on concession. 2. A logistical challenge to maintain a consistent supply of stationeries. 3. The practice addresses only a specific aspect of financial burdens faced by students. 7. **PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:** Some problems that are encountered while implementing the practice

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://amolakchandmahavidyalaya.ac.in/admins/upload_files/52608-best_practice_2_018_2019.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1. The college campus has spread over a 39-acre of green and hilly area just outside the city and is free from air and noise pollution. 2. The Institute offers three undergraduate and ten postgraduate programmes in the Faculty of Humanities, Commerce and Management, Science and Technology. 3. The institute offers facility to study from Junior College to Postgraduation in Physics, Chemistry, Mathematics, Commerce, History, Political Science, Economics, English, Hindi and Marathi courses. 4. The institute offers flexibility in choosing subject groups for admission to undergraduate programmes. 5. The institute has two recognized Research Centres (physics and electronics) for Ph.D. programmes. 6. The institute offers admission at minimum fees as most of the students seeking admission belongs to rural, socially and economically weak and deprived sections of the society. 7. The institute has a huge library with more than 70000 books, periodicals, journals, encyclopaedia etc. 8. The institutes library is rich with study and reading material for competitive examinations such as MPSC, UPSC, NEET, JEE, GATE, BANKING, RAILWAY, SSC etc. 9. The institute has NCC unit with a strength of 92 cadets with provision of armoury, obstacles and firing range for the NCC camp. 10. The institute provides all essential facilities and infrastructure such as ramps, wheelchairs, walkers, crutches, scribes in university examinations etc. for

differently-abled students. 11. The institute has an auditorium with a capacity of 1000 audience and facilities of sports and games.

Provide the weblink of the institution

<http://amolakchandmahavidyalaya.ac.in/>

8.Future Plans of Actions for Next Academic Year

1) To upgrade infrastructural facilities. 2) To purchase more laboratory equipment. 3) To enhance sport and game facilities. 4) To increase MOUs and collaborative projects with prestigious research institutes and industries. 5) To increase study tours to research institutes and industries. 6) To increase field visits to various botanical gardens and wildlife sanctuaries for biology students. 7) To enhance social compatibility of the students with society through the social interaction. 8) To constitute student societies in various subjects. 9) To conduct energy and environment audits. 10) To recruit vacant teaching and non-teaching post. 11) To upgrade the drinking water system on campus. 12) To organize poster competitions and science exhibitions on science day. 13) To arrange guest lectures/invited talks on different topics. 14) To organize programmes on gender sensitization. 15) To organize/arrange workshop/ seminars/ guest lectures on women's empowerment. 16) To organize blood and organ donation camps, health checkup camp, and social outreach activities.